

# MATERNITY EDUCATION

## Registration Form

Te Whatu Ora  
Health New Zealand  
Lakes

# 2023

Use this form to register for your **Maternity Education**. The responsibility for meeting DHB and Midwifery Council Recertification requirements lies with the individual practitioner. If you are unsure about which course is right for you, discuss with your CME, CMC, or CMM.

**DHB midwives:** send to Rachel once study leave has been approved by CMC/CMM.

<b>PARTICIPANT NAME:</b>				
Primary role (please circle):	DHB	LMC	CASUAL	OTHER
Email address (where you want your pre-reading sent to):				
Postal address:				
Phone number:				
Registration Number:				
<input type="checkbox"/>	Study leave approved (DHB staff)		<input type="checkbox"/>	Leave approvals from CMC/CMM attached

WORKSHOP (please complete)	DATE	COST
<input type="checkbox"/> Midwifery Emergency Skills Refresher (MESR) (Required annually – incl maternal & neonatal refresher. NOT required if doing PROMPT)	Your preferred date ( <i>specify</i> ):	\$100 LMC
<input type="checkbox"/> PROMPT workshop (recommended once every 3 years instead of Emergency skills day. Doesn't incl NLS, book separately)	19 <sup>th</sup> May 2023 - Rotorua 21 April 2023 - Taupo	\$100 LMC \$200 DR
<input type="checkbox"/> Epidural workshop (required annually).	Your preferred date ( <i>specify</i> ):	No charge
<input type="checkbox"/> Breastfeeding (BFHI) workshop (required annually).	Your preferred date ( <i>specify</i> ):	No charge
<input type="checkbox"/> Full day NLS	Your preferred date ( <i>specify</i> ):	\$100 LMC
<input type="checkbox"/> Other required - e.g Family violence ( <i>specify</i> ):	Your preferred date ( <i>specify</i> ):	
<input type="checkbox"/> Other - e.g Blood, Diabetes, FSEP ( <i>specify</i> ):	Your preferred date ( <i>specify</i> ):	
<input type="checkbox"/> Other elective - ( <i>specify</i> ):	Your preferred date/session	
<b>Payment options, please see over</b>	<b>TOTAL ENCLOSED:</b>	<b>\$</b>

Please send your registration form along with payment/receipt of payment/study leave approval to:  
**Rachel Wainohu** (PDU administrator) | Lakes DHB | Private Bag 3023 | Rotorua |  
 Email: [rachel.wainohu@lakesdhb.govt.nz](mailto:rachel.wainohu@lakesdhb.govt.nz)  
**Your registration will be confirmed via email**

## PAYMENT:

- Receipt of payment will confirm your place on the workshop, once registered.
- Direct to the Finance departments either Taupo or Rotorua. Eftpos or Cash or Cheque.  
Quote Revenue code: 06 4007.186413.000 & send copy of receipt to Rachel to confirm your place. Its important that you quote the revenue code please.

## NOTES FOR PARTICIPANTS TO KEEP

- Due to the pre-workshop requirements, **no refunds** will be made within 2 weeks of the workshop in fairness to other participants
- No refunds for non-attendance
- The workshops include pre reading/ pre-requisites and most can be accessed online at KO-AWATEA LEARN
- Full workshop attendance & completion of the pre reading is required to receive your certificate &/or for recertification hours.
- **Lakes district midwives** book study leave through **YOURSELF** online. Once leave is approved from your CMC (via YOURSELF) attach email approvals to your Registration form and send to Rachel to book. **You must have your study leave approved prior to booking your course.**
- **LMC's** please arrange cover for workshops
- Any manuals borrowed are to be returned at completion of workshop. You will be charged if not returned.

## COURSE NOTES:

- If the course you are wanting to book is not listed, see flyers for booking details and who to book with
- You need to attend either a PROMPT course or the Midwifery Emergency Skills Refresher EVERY YEAR. Newborn Life Support (refresher) is now included in the Emergency Skills refresher, but not in the PROMPT course. When doing PROMPT, a separate NLS workshop is required, either as a Refresher or as a Full day. A full day Newborn Life Support course is still required once every 3 years. Speak to Kath (CME) to discuss your options.
- NLS is an annual requirement for all midwives.
- Alternate attendance at PROMPT with the Emergency Day
- Any queries please contact Kathleen Metz – Clinical Midwife Educator
- If you need assistance accessing the pre reading please contact Rachel Wainohu.

Administrator use:  
Database:  
Booking Confirmation sent/date:

Date received:  
Pmt Rec'd/amt:  
Leave approved:



Inspiring through learning  
PROFESSIONAL DEVELOPMENT UNIT (PDU)