2024 Orientation Programme for HCAs

OVERVIEW:

An introduction to care processes at Lakes DHB for ALL newly employed HCAs.

 New staff are NOT automatically booked to attend; please ensure you book any newly recruited staff yourself.

To book new staff in to attend please email pdu.admin@lakesdhb.govt.nz

Please also send through their completed uniform form and ID form and these will be organised during orientation. Once you receive their computer packs please bring these to the PDU office so this can also be completed during this programme.

	Teaching Day 1	Teaching Day 2	Teaching Day 3	Teaching day 4	Teaching day 5	Teaching day 6
Report to:	Atrium for Karakia 0800	PDU Training room 0800	PDU Training room 0800	CSB conf room 0800	Simulation wing 0800	CSB conf room 0800
FEB	12th	13th	14th	19th	20th	21st
MAR	4th	5th	6th	11th	12th	13th
APR	2nd (TUES)	3rd	4th	8th	9th	10th
MAY	6th	7th	8th	13th	14th	15th
JUN	4th (TUES)	5th	6th	10th	11th	12th
JUL	1st	2nd	3rd	8th	9th	10th
AUG	5th	6th	7th	12th	13th	14th
SEPT	2nd	3rd	4th	9th	10th	11th
OCT	7th	8th	9th	14th	15th	16th
NOV	4th	5th	6th	11th	12th	13th
DEC	2nd	3rd	4th	9th	10th	11th

The other 4 days of the programme are on a ward